How to Submit Portfolio

Step 1 - Open https://nishtha.ncert.gov.in and click on the "**Login**" button, given at the top right corner of the portal.
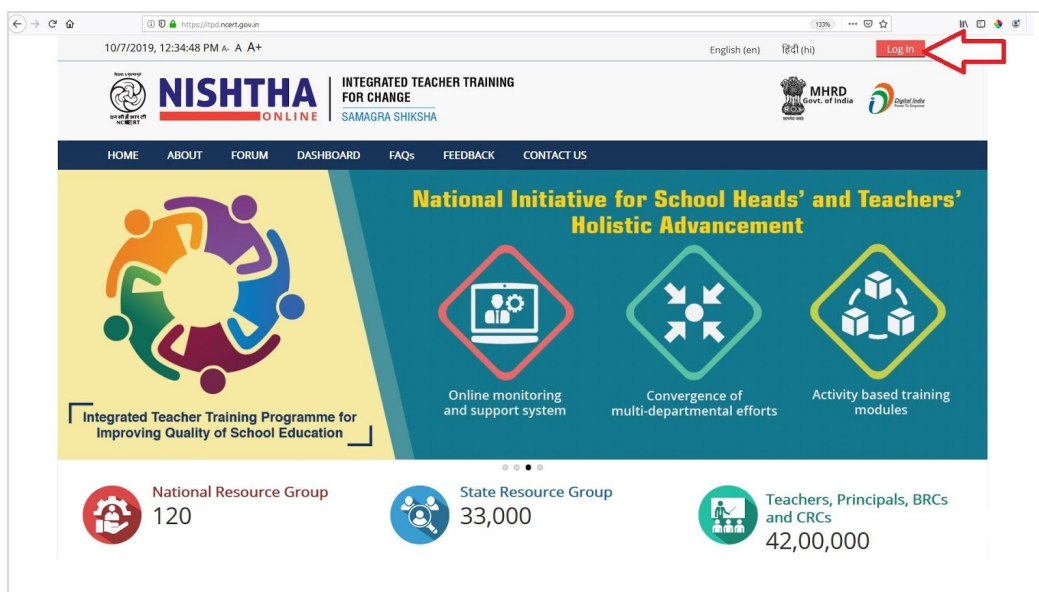
Step 2 - Use your credentials to login into the portal.
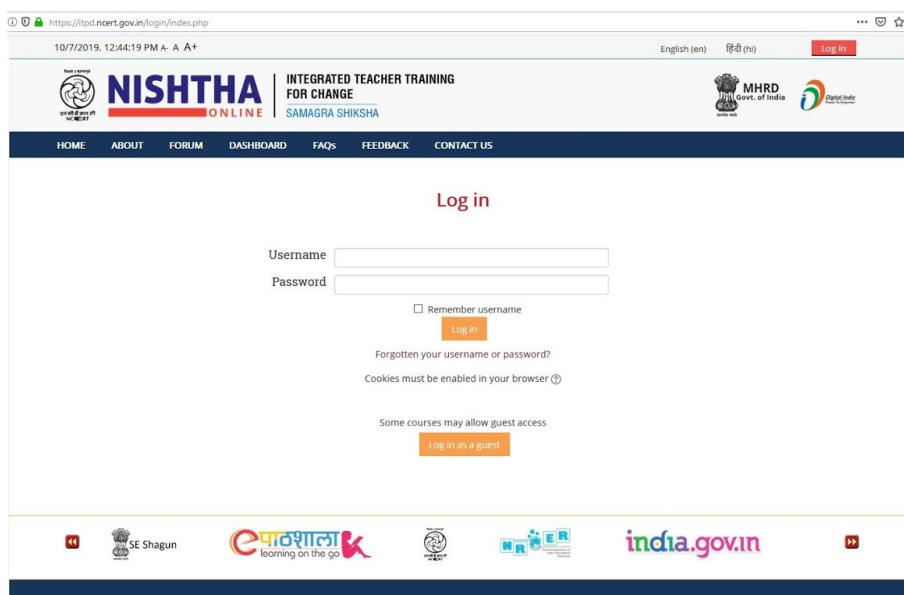
Step 3 - After login put the cursor on username and then click "**Dashboard**".

Step 4 - The Course in which you are enrolled can be seen on the **Dashboard** page. Click on the course block.

Step 5- The course page can be accessed here

Step 6- Click on the module name

Step 7- Click on the Portfolio Activity
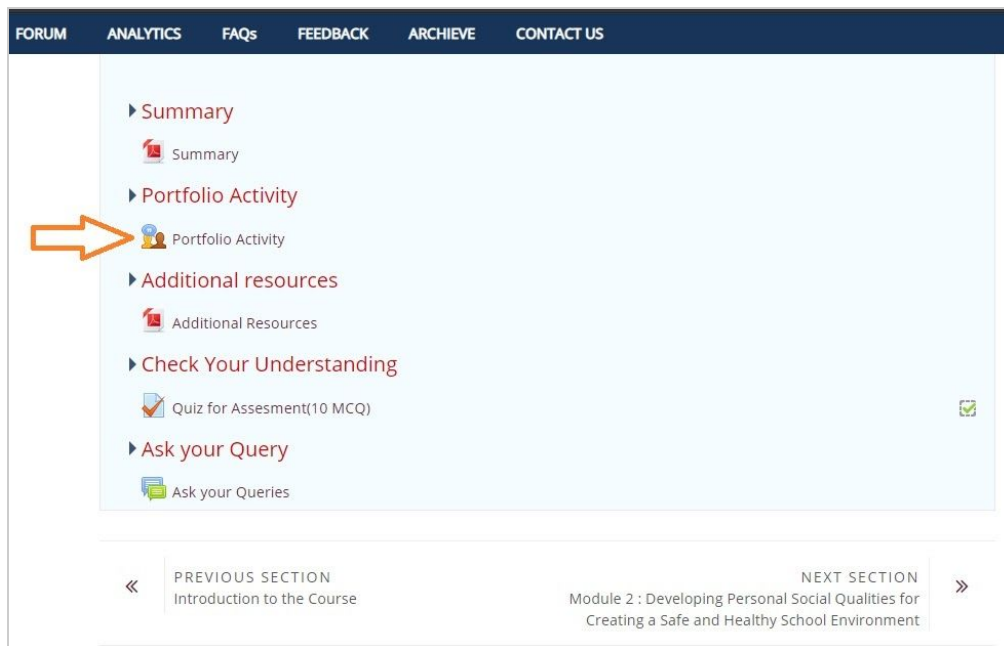
Step 8- Click on Submit your work or click or Start preparing your submission

Step 9- Enter **Title** and **Submission content** for portfolio activity.
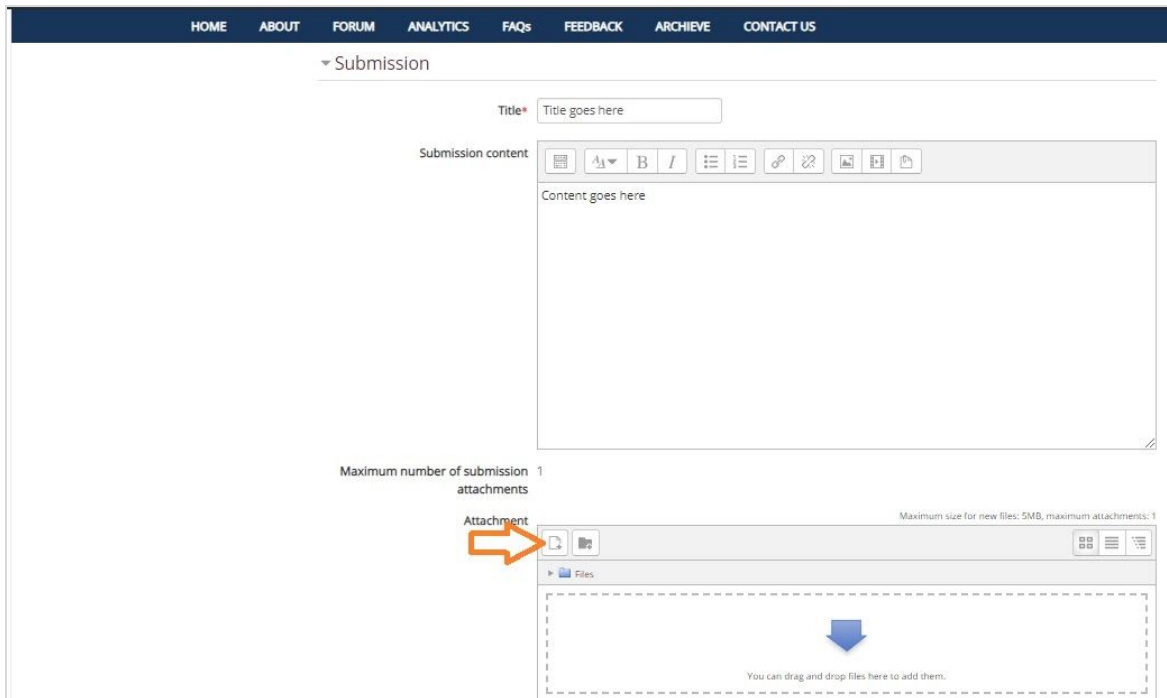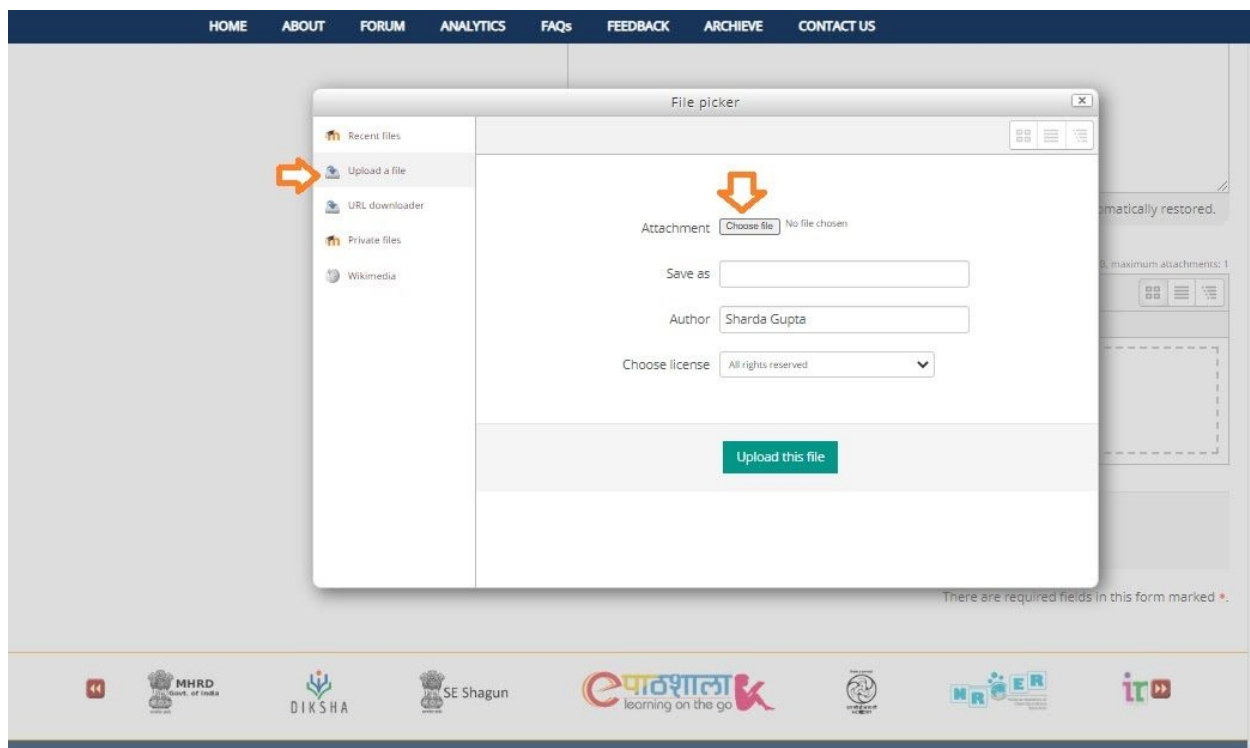
Step 10- Attach file by clicking on the file icon

Step 11- Click on **Upload a file** and then click on **choose file** to upload file from your system

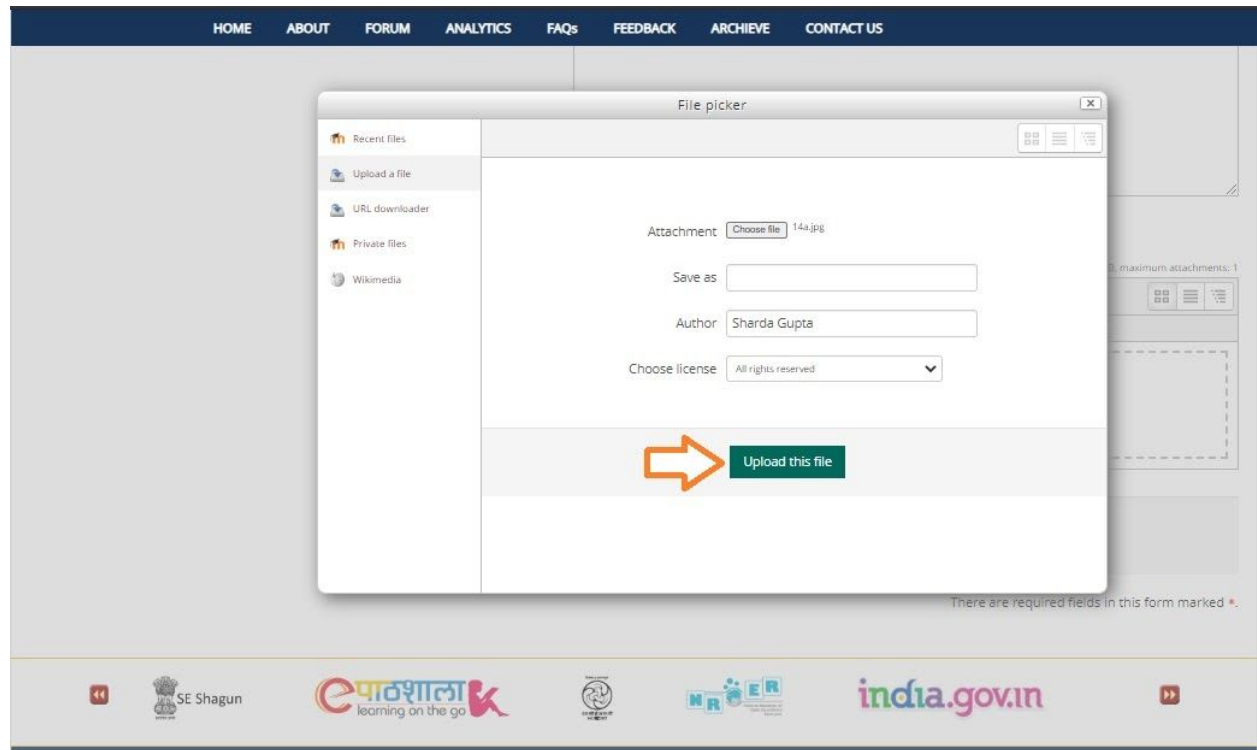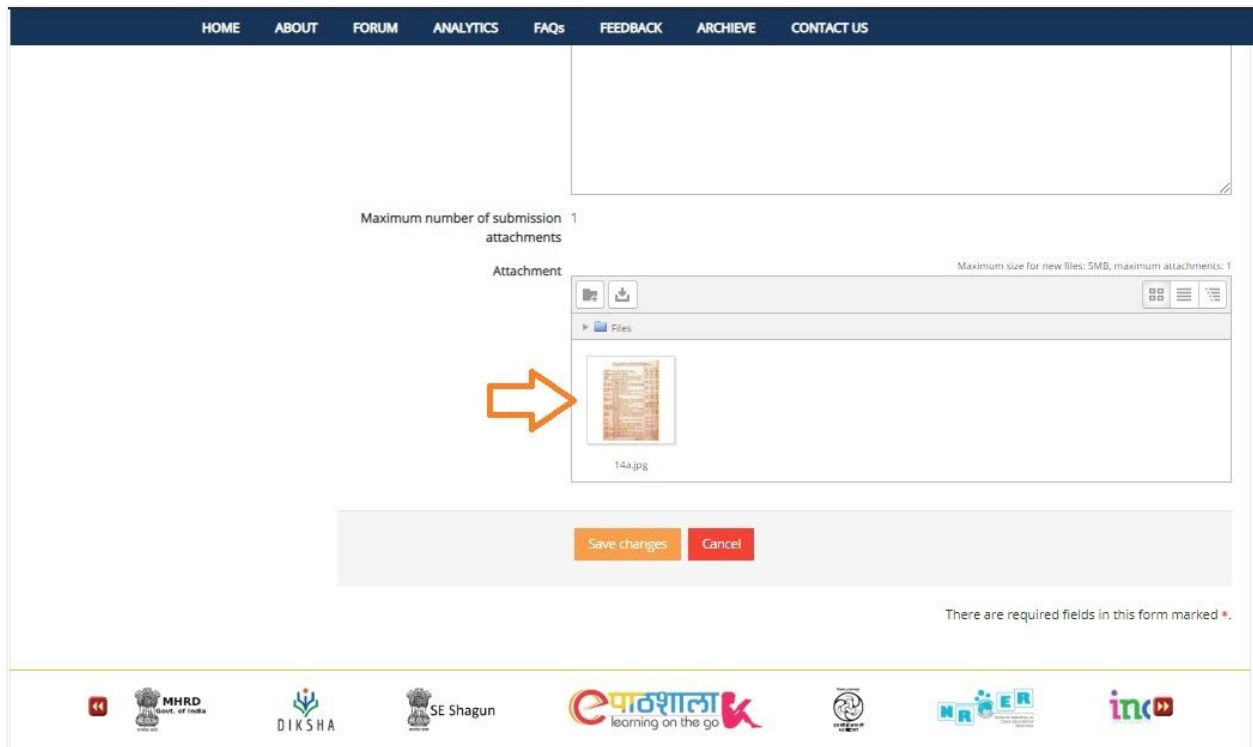**Step 13- Select file from your system and then click Open button**
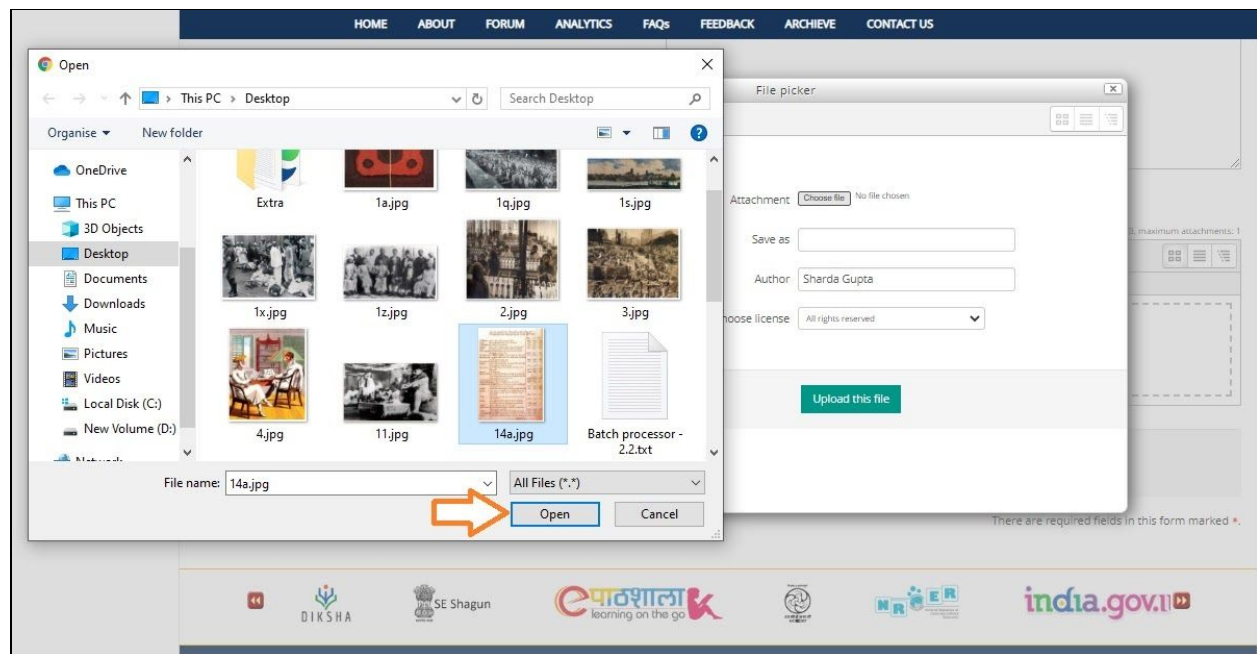
Step 14- Now click on Upload this file button
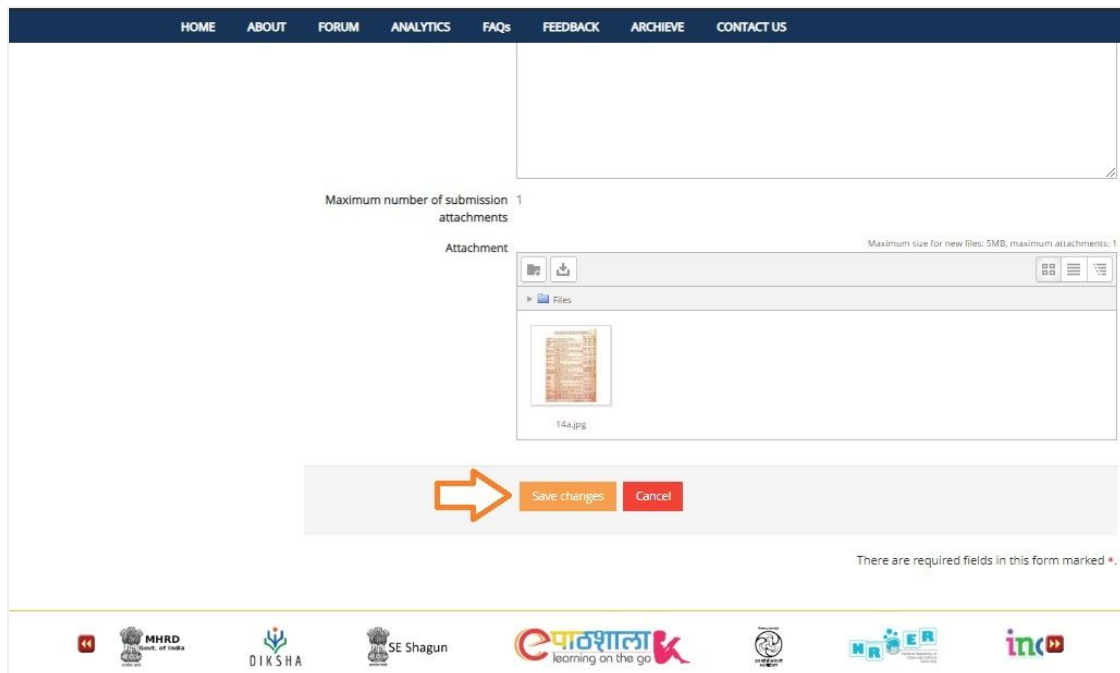
Step 15- Icon of the uploaded file can be seen

Step 16- Click on **Save changes** button

Step 17- The submission can be seen now